

September 2020

PRSD Re-Opening Plan

St. Laurent School



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Vice Principal

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Introduction

The following document gives further, school specific details, from guidelines mandated by the Government of Manitoba and Medical Health Authority. These plans are rooted in the principles outlined in Prairie Rose School Division's divisional plan which can be reviewed at the following link:

[PRSD RE-OPENING PLAN SEPTEMBER 2020](#)

St. Laurent School is student, staff, and priority throughout pandemic. Students home when ill. We will health officials to our local context. Our provide students with equitable learning opportunities. We are proud of the hard work, dedication and resilience of our school and surrounding communities.



committed to making community health a the COVID-19 and staff must stay continue to work with apply their advice to goal is to continue to



School Day Structure

Schedule Adjustments

- Recess and lunch will be scheduled at typical times. Students will eat lunch in their classrooms and will be designated to different sections of the school yard to remain mindful of their cohort grouping. (See more about cohorts in the *Cohort Rationale* section).
- For Grades K-8, Music, Physical Education and specialist teachers, will be travelling to classroom spaces for lessons and using outside when possible.
- For grades 7-12, Industrial Arts classes will have enhanced cleaning protocol. Food & Nutrition classes will be theory-based at this point in time.
- For Grades 9 & 10, Physical Education will be done in an hour-logging format, similar to that of Grades 11 & 12. Students will track their physical activity and attend health classes for credit.

Organization of Teacher Space

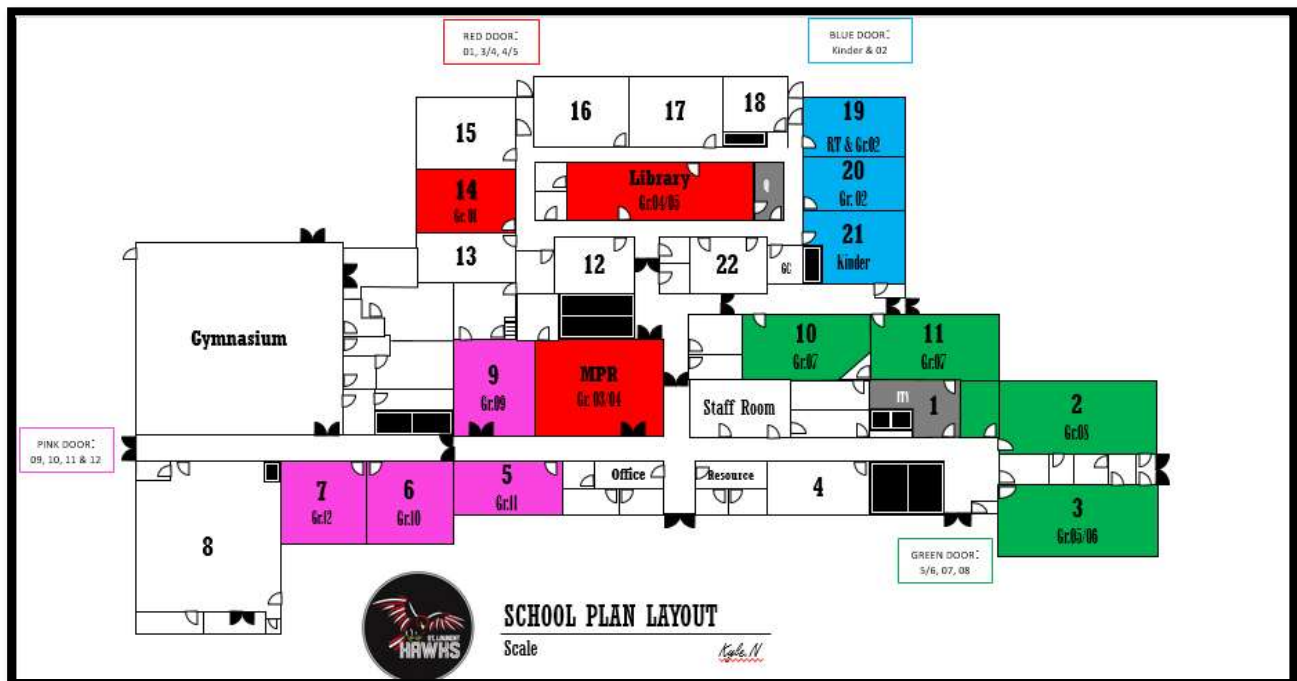
- To better promote social distancing, classrooms of 14 students or more have been relocated to a larger space or divided over the space of two neighbouring classrooms. This will better allow for distancing of 2 metres.
- Materials, such as couches, benches, learning tables and soft fabrics, have been placed into storage to increase space and properly sanitize all surfaces.
- Homerooms will be provided with hand sanitizer when there is not a sink available for regular hand washing.

Cohort Rationale

- Preparing for reopening, staff will review school-based plans and procedures before students arrive
- Movement will be strictly limited. This includes the exit door to use, in the hallways and playground space. Cohorts will not mingle. Cohort tracking will be strictly

followed by logging students, staff and student services personnel who come into contact with the cohort every day. Cohorts will not be permitted to mingle.

- Staff will use the first days of school to teach students about cohorts, safety procedures and school set up.
- The image (below) can be shared electronically and has been posted throughout the school building. This highlights the four cohorts our school will be use based on provincial guidelines, with each being less than 75 students. Student's will also be using the different entry/exits to avoid contact with other cohorts.



- Barriers and colour-coded signs will be placed throughout the school building to indicate cohort areas.
- There will be daily records of students in attendance within the cohort as well as staff that interact with the cohort. Public Health will conduct tracing investigations with these records if necessary. Parents/Guardians are responsible for daily screening of their child prior to them entering the building.

Learning Plan

- Staggered re-entry will occur at the start of the school year. This process will allow our teachers to connect with students, form positive relationships, better understand any gaps in learning and plan on how to further support your child. This re-entry plan is outlined in the divisional document, asking families to come in by order of last name. The structure is the following:
 - Tuesday, September 8, 2020 – K-12 Family Units – Surnames A-K
 - Wednesday, September 9, 2020 – K-12 Family Units – Surnames L-Z
 - Thursday, September 10, 2020 – K-12 Family Units – Surnames A-K
 - Friday, September 11, 2020 – K-12 Family Units – Surnames L-Z
- Teachers are encouraged to use online platforms to support student learning in the classroom and from home. The use of these platforms prepares students and staff to learn from home, whether from isolation or illness.
 - K-7 classrooms will use SeeSaw as a schoolwide, online platform.
 - 8-12 classrooms will use Google Classrooms as a schoolwide, online platform.

*We understand that some families do not have access to the internet, and will do our best to work with these families to support continued student learning.

- With evidence of a medical note, PRSD is committed to providing students with remote learning opportunities if they are not able to attend in person. The following process is from the divisional document on how to proceed with this process:

“As per Manitoba Educations’ direction, division-level remote learning will be in place for students who are MEDICALLY advised not to return to in-class learning due to COVID-19 related risk factors.

Parents/guardians are required to contact the Assistant Superintendent at 1-204-745-2003 or by email at rsugden@prsdmb.ca.

The Assistant Superintendent will work with the respective school's principal to provide direction to the planning, preparation, and monitoring the required programming supports."

- Students will have access to books however, library usage will be limited. Students will be able to have reading materials in class. These materials will need to go through the recommended sanitization periods between students. Library materials will not go home.
- Specialist teachers such as music, gym and IA will be required to be redeployed if to teach within cohorts if a teacher takes ill.
- Hand hygiene and respiratory etiquette are essential for all students and staff. Staff will be responsible for their hand hygiene stations being stocked.

Ensuring Public Health Orders & Guidance

Physical Distancing

- Per health guidelines, masks will be mandatory for students Grade 4 and older, where a distance of 2m is not possible. Students Grade 3 and under are encouraged to wear a mask in the building when appropriate.
- When seated, a distance of 2 metres will be maintained.
- Lockers will not be used during this time. Students will be provided with a socially distanced storage space for backpacks, jackets and materials within their homeroom space.
- If a student is showing signs of any illness, they will be placed in a quarantine room with a mask until picked up by a family member. Please provide the school with two updated billeting contacts in the event your child needs to go home early. This will ensure the safety of your child and other students/staff. Also consider updating your email address.
- Symptomatic staff will be asked to leave the building and contact Health Links for further direction.



Health Links phone number is the following: 204-788-8200

Arrivals & Departures

- As highlighted in the divisional document, all students using bus services must wear a mask to ensure the safety of themselves and others while in close contact. Wherever possible, students are encouraged to walk or find an alternative transportation to school.

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- We ask that parent/guardians are mindful of drop off and pick up times. Where possible, please do not drop your child(ren) off earlier than 8:30AM and please pick up no later than 3:45PM. These measures are in place to maintain supervision and promote social distancing as much as possible.
 - Upon arrival, students will only enter through the proper cohort entry/exit point. Teachers will supervise this space, 10 minutes prior to start of the school day, beginning at 8:35AM.
 - Parents/Guardians must only enter the building by invitation or appointment. There is a doorbell at the main entrance of the school to notify us of your arrival.
 - If you are transporting your child(ren) to school, please be mindful of school start and end times for staff to adequately supervise students.

Recess & Break Times

- Working with Maple Leaf Foods and Winnipeg Harvest, a modified version of the snack program will still take place. Health protocol will be strictly followed, with food items being handled by those with a Food Handlers Certificate, individually wrapped and delivered to classroom spaces.
- Students will use different portions of the school yard throughout the week. Cohorts will need to remain in a similar area, with the school yard being broken into three areas:
 - a. Swings & North Field Area
 - b. Play Structure & Sandbox Area
 - c. Basketball/FourSquare & West Field Area
- For Senior Years students, spares can not occur on site. Students not in class will be encouraged to partake in Study Hall period or to work from home if they have their own transportation.
- Students will wash their hands before and after lunch and snack time, as well as after outdoor activities.

Lunch Breaks

- Students will need to bring a cold lunch. Microwaves have been removed to reduce risk of cross-contamination.
- Students will be supervised in their classrooms while eating, with the remainder of lunch being spent in the schoolyard, when appropriate.
- Grade 9-12 students leaving the school for lunch will need to limit exposure leaving and coming back to the building.

Student Movement

- St. Laurent is fortunate to have extra space for student safety, and does not have the need to stagger recess or locker breaks at this point in time.
- Teachers are encouraged to use various seating arrangements, tools and activities to give students the opportunity to move and regulate.
- Senior Years students will have the option to stay in their classroom for study hall or leave through their designated cohort entry/exit to go home.

Mental Health & Well-Being

Processes

- We will continue to share local and online resources to support students and community.
- Staff will continue to engage in professional development to learn more about trauma-informed practices and how to support children during a pandemic.

Actions

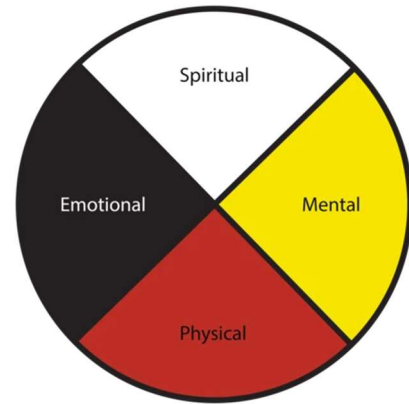
- Staff will be returning to work 3 days earlier than usual. We will be using these days to make our spaces as welcoming and safe as possible and to best prepare for the return of our students. Lessons will focus on hygiene and respiratory etiquette, along with mental health and wellness strategies.
- If you have concerns about your child's wellbeing we encourage you to contact their homeroom teacher. We also have our school guidance counsellor, Sabrina Hogan, as another available support. Homeroom teachers are listed on our school website.
- If you need a resource as a parent/guardian on how to further support your child, we also have our school social worker, Karen Alexander.
- St. Laurent will be using school surveys for both students and parents/guardians throughout the school year to have a collective voice and stay informed. This will help give direction to where further supports are needed.

Initiatives

- St. Laurent school will partake in "Online Assemblies" to keep connected and view monthly challenges/activities as a school. We intended to utilize Métis Language and

Culture, The Seven Teachings and Clan systems to incorporate culture and to enhance well being amongst staff and students.

- St. Laurent will continue to expand on outdoor classroom learning, of which we now have 2. Over summer, the completion of our outdoor learning area took place. These options will provide alternative learning spaces for students and staff. Proper sanitization of touched outdoor materials will take place and there is to be no mingling of cohorts while outdoors.



Preparation for Possible Remote Learning

Public health will direct our response to any outbreak within our school community. Keep in mind regardless of the level of response, all students with special needs, those that are vulnerable and children of essential workers will be provided school access for programming. While these procedures will be strictly followed, we will do so with the utmost compassion and care for our students, staff and community.

The following is cited from the PRSD Re-Opening Plan document:

Level 2: Blended (In Class and Remote)

- K-8 students and all students with special needs are prioritized for in-class learning
- Grades 9-12 will participate in teacher-led remote learning, with limited use of school facilities for specific facilities for specific programming and assessment.
- Alternate day school attendance programming for K-12 will be a programming foundation for Level 2 in PRSD.

Level 3: Remote (With Exceptions)

- Schools will be closed to the public with the exception of Kindergarten to Grade 6 students of critical workers.
- Scheduled student access as per PRSD guidelines.
- Schools will provide remote learning for all K-12 students.

Continued Communication to Families & Community

Regular Communication

- St. Laurent is committed to giving the community and stakeholders updates through email. Please make sure the school has your current email address.
- Virtual or phone meetings with families are strongly encouraged. Per government guidelines, at-school visits/meetings are discouraged.
- We believe that our investment and training in Maplewood, SeeSaw and Google Classrooms will allow parents/guardians to see regular updates on their child's learning and progress.
- We encourage our parents/guardians and surrounding community to follow us on Instagram @stlaurentschool (Facebook page to come) to celebrate with our school community.
- If you are needing staff email addresses, we encourage you to visit our website for contact information. The website is: <http://www.stlaurentschool.ca/>



Emergency Processes

- Amendments have been made to typical emergency protocols to ensure social distancing.